



*Scholarship Application*  
**2019-2020**

**GENERAL INFORMATION**

The purpose of the Minot Spouses Club (MSC) Scholarship Program is to acknowledge outstanding military dependents and spouses of any rank within the MSC community by offering financial assistance towards education in any field of their choice. This program hopes to encourage and assist military spouses and dependents in the Minot community who are working toward their educational goals.

Individuals who are dependents of a U.S. Armed Forces member (active duty, guard, and/or reserve), currently assigned to Minot Air Force Base, including dependents of retired and /or deceased U.S. Armed Forces members are all encouraged to apply.

Recipients are encouraged and welcome to apply every year for a MSC scholarship award. However, scholarship recipients are only eligible to receive a maximum of \$3,000 from MSC.

**The scholarship award may be used for tuition and fees only.** Selection is based upon completion of the scholarship application, your academic performance, extracurricular activities, and an essay question. Scholarship checks are sent to an applicant's school and cannot be paid directly to an applicant.

The scholarships are made possible by proceeds generated from the MSC's various fundraising efforts. The number and amounts of scholarships awarded each year vary based on the number of eligible applications received and the amount of scholarship funds available.

The Scholarship Committee will appoint a panel of independent judges not affiliated with the MSC.

Spouses who serve on the MSC Scholarship Committee and dependents of MSC members who serve on the MSC Scholarship Committee are ineligible to apply for an MSC Scholarship during the year in which the member or parent/guardian serves on the Scholarship Committee.

If selected for a scholarship, high school seniors and currently enrolled college students must submit proof of enrollment at an accredited college or university with a copy of your college acceptance letter. In addition, if selected, high school seniors need to submit a student information form from their counselor verifying national test scores (SAT or ACT) and GPA. Form is included on the application.

Applications for the scholarship will be accepted beginning of January 1, 2019. **ALL APPLICATIONS MUST BE RECEIVED OR POSTMARKED BY MARCH 15, 2019.** Incomplete applications or applications not postmarked by March 15, 2019 will not be considered.

MSC scholarship applicants that do not follow specific rules and guidelines outlined in the application may result in their application being disqualified.

**Please keep this sheet for your records**

Your completed application packet must be **received or postmarked** by March 15, 2019.



## **ELIGIBILITY REQUIREMENTS**

### **Dependent child must meet all of the following:**

1. A graduating high school senior from a Minot area High School or a registered Home-Schooled Student living in the Minot area. \*\*Dependents who may be living in communities other than Minot but whose sponsor(s) are stationed at Minot Air Force Base are also eligible to apply.
2. Plan to enroll as a full-time student for the 2019-2020 academic school year at a college or university accredited through an agency recognized by the U.S. Department of Education and the Council for Higher Education Association.
3. Submit a completed application during the application period.

### **Non-active duty military spouse applicants must meet the following:**

1. Have a high school diploma or GED if entering their first year of undergraduate education OR be currently enrolled in an accredited college or university.
2. Applicant must be enrolled as a part-time or full-time student in a community college, accredited vocational school (Beauty, Culinary, Computer, etc.), or university for the Fall Semester 2018. Part-time enrollment (for the purposes of this scholarship) is defined as being enrolled in one-half or more of the credit hours required for full-time status. If your chosen educational institution defines part-time differently, MSC standards will still be used to determine part-time status.
3. Applicant must be pursuing a first undergraduate degree, graduate degree, certificate, etc. Your efforts in attending an educational institution must be to earn the terminal award of a program offered at that educational institution. This terminal award must be the first of its kind that you are to receive.
4. Submit a completed application during the application period.
5. Applicant and sponsor must possess valid military identification cards.

## **CONDITIONS**

### **Applicants deemed ineligible for the scholarship if:**

1. Awarded a full scholarship.
2. Appointed to any Military Service Academy or awarded a full ROTC program scholarship.
3. Awarded any other Spouses' Club Scholarship including ESC/EWC or OSC/OWC scholarships for this or any other military installations in any year prior.

**Application & required documents must be received or postmark by March 15, 2019**

### **Applicants will submit:**

1. Clear copy of YOUR and your SPONSOR's ID card (front and back. Copies will be shredded.).
2. Completed application **signed by Applicant AND Sponsor.**
3. Official copy of high school transcript or GED if you are a high school student.
4. Official copy of college transcript. College GPA must be visible.
5. Official copy of SAT and/or ACT score sheet.
6. Six (6) copies of the essay (**DO NOT INCLUDE ANY NAMES**). No Staples.
7. If applicable, a copy of your most recent pay stub.
8. If applicable, a signed verification letter for volunteer and/or service hours.

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## **JUDGING/NOTIFICATION**

1. Written notification will be sent to applicants acknowledging the receipt of the applicant's application materials.
2. All submitted documents will become the property of the MSC and will be retained for one full year, after which all applications and supporting documents will be destroyed. **ID card copies WILL BE SHREDED following review.** All documents are considered private. Only the MSC Scholarship Committee Chairperson will have access to complete records. The selection panel will only have access to information identified by a number code.
3. The selection panel will be composed of a minimum of three members of the local Minot community who have no connection with MSC. This panel will be chaired by the MSC Scholarship Chairperson who will have no vote. There will be no other MSC member on the selection panel.
4. The applicant's name and identifying information will be seen only by the chairperson of the MSC Scholarship Committee. All applicants' materials will be number-coded for identification purposes for the selection panel. All names and identifying information will be masked on material viewed by this panel.
5. All applicants will be ranked by the selection panel. All decisions of the selection panel are final. Scholarship recipients will be notified once all essays have been scored.

**If selected to receive a MSC scholarship, the MSC will present the award certificate to the winners selected by the panel judges at the Scholarship Award Reception. The MSC will send the scholarship award check directly to the educational institution upon receiving the University Enrollment Verification form and/or our MSC Eligibility Letter. These forms must be submitted, by the educational institution, to the MSC no later than November 1, 2019.**

### **Mail Completed Application with Required Documents To:**

Minot Spouses Club  
Attn: Scholarship Chair  
C/O Jimmy Doolittle Center  
18 Summit Drive  
Minot AFB, ND 58705

Your completed application packet must be **received or postmarked** by March 15, 2019

**\*Applications received or postmarked after the deadline will not be considered.\***

Please direct questions or concerns to:  
MSC Scholarship Chair  
[mcscholarship1@gmail.com](mailto:mcscholarship1@gmail.com)

**Please keep this sheet for your records**



## 2019 Scholarship Application

### Eligibility

Graduating High School Senior                       Current College Student    \_\_FR\_\_SO\_\_JR\_\_SR

**Sponsor Military Status:**    \_\_ Active Duty    \_\_ Retired    \_\_ Deceased    \_\_ Reserve    \_\_ Guard

Please attach a copy of your and your sponsor's military ID card—front and back. **\*\*ID card copies WILL BE SHREDDED following review\*\***

### APPLICANT'S PERSONAL INFORMATION

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Email address \_\_\_\_\_

### SPONSOR'S INFORMATION

Sponsor's Name \_\_\_\_\_ Rank/Grade \_\_\_\_\_

Current Mailing Address (if different from applicant) \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Sponsor's Organization \_\_\_\_\_

Duty Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Emailing address \_\_\_\_\_

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**EDUCATIONAL DATA**

<b>Intended Collegiate Area of Study (Attach official college transcript)</b>	
<b>Major:</b>	<b>Minor:</b>

<b>If currently a High School Student, complete this section:</b>	
<b>High School Scores: Please complete the following and attach an official high school transcript.</b>	
<b>High School from which you graduated:</b>	
<b>SAT Clinical (Attach an official copy of SAT/ACT Score Sheet) Evidence Based Reading &amp; Writing:</b>	<b>ACT</b>
<b>Math:</b>	
<b>Total score:</b>	
<b>GPA:</b>	<b>Year of graduation</b>
<b>GED received from:</b>	<b>Year GED received:</b>
<b>Number of weighted/AP Courses:</b>	

Educational Institutions attended (Name, city, state)	GPA	Dates Attended From Mo/Yr - To Mo/Yr (Include proposed graduation date)	

<b>Participation in Vocational or Career Training (if applicable):</b>

<b>EMPLOYMENT DATA (Attach a copy of most current pay stub)</b>		<input type="checkbox"/> <b>Stay at home parent (check if applicable)</b>	
<b>Job Description (Include Name, city, state) (Only list for the current scholarship year 2018-2019)</b>	<b>Estimated Total Hours per Week</b>	<b>Dates Employed From Mo/Yr - To Mo/Yr</b>	



Honors and Awards—Attach an additional sheet if necessary. (Last two academic years only.)	Description of Award/Honor	Dates	

Volunteer—(Last two academic years only.)	Estimated Total Hours	Dates From Mo/Yr – To Mo/Yr		Supervisor/Number

Extra Curricular Activities (afterschool clubs, sports, music, theatre, etc)—Attach an additional sheet if necessary. (Last two academic years only.)	Estimated Total Hours	Dates From Mo/Yr – To Mo/Yr		Position Held (President, vice- president, etc.)

**Please use a separate sheet of paper if needed.**

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## ESSAY QUESTION

If you had the authority to make a positive change at your school, what specific change would you make and why.

- Submit six (6) copies of your essay, attached to your application. **No staples.**
- Essay must be typed and double space on 8 ½ x 11 white paper.
- Times New Roman.
- 12-point font.
- Type essay question at the top of the paper. **Do not include in word count.**
- Essay should be between 600-650 words.
- Include a word count on the bottom of the last page of the essay.
- **DO NOT USE YOUR NAME OR OTHER IDENTIFIERS IN THE ESSAY.**
- Application will be disqualified (or points deducted) if rules and guidelines are not followed accordingly.

I hereby authorize the Minot Spouses Club Scholarship Committee and the Selection Panel to examine records to include my school transcript as well as other documents I provide. I understand that this application and supporting documents will be kept in strict confidence, and the materials included in this packet will become the property of the MSC. I certify that the information contained in this application is accurate to the best of my knowledge. If awarded an MSC scholarship, I agree to abide by and fulfill all requirements pertaining hereto as outlined in the Policies and Procedures for Awarding Minot Spouses Club Scholarships.

Applicant's Name:

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I certify that my dependent meets the criteria, as outlined in the Policies and Procedures of Awarding Minot Spouses Club Scholarships, in applying for this scholarship. I also give permission for the MSC Scholarship Committee Chairperson and judging panel to examine my dependent's school records for the purposes of determining qualifications for this scholarship.

Sponsor's Name:

Printed \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(If deployed/remote, use guardian's signature)

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**Minot Spouse's Club Scholarship  
STUDENT INFORMATION  
(To be Filled out by High School Counselor ONLY)**

ACT/SAT Score: (Optional for Vocational School Applicants) _____
Current Cumulative Grade Point Average: _____
Academic Credits: _____
Advanced placement, college, or honors class credits: _____
Vocational class credits: _____
(Please list advanced, college, honors, or Voc. classes taken)
Comments: (attach additional sheets as needed and mail to Scholarship Chair, c/o The Jimmy Doolittle Center, 18 Summit Drive, MAFB,ND 58705):

Signature of Counselor \_\_\_\_\_ Date \_\_\_\_\_

Please print name \_\_\_\_\_ Phone \_\_\_\_\_

Counselors: please do not make use of the students name or gender in your remarks. All references of name and gender should be eliminated from all official correspondence. Using "the student" instead of the name or pronoun is suggested. Please attach this form to the official transcript from your school.

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